

Student Special Services Organizational Chart 2024-2025

Executive Director Student Special Services

Tami Petrina

Leadership for Special Education, Early Learning & Health Services. Section 504; Special Education Enrollment, Staffing, and Budget; Recruitment and Hiring; District CIA; IDEA Grants Application; Medicaid (Title XIX and Special Education Reimbursement); Contracts; Interagency Agreements; Early Entry; OCR Reporting and Compliance; Audits; Community Complaints; Due Process; Formal Hearings

Special Education

Director, Secondary

Hilary Conville

Secondary Programs; Pathways; SLP; Special Education/504 Waivers and Releases; IDEA Compliance; Community Complaints; Secondary CIA, On Time Grad & SIP; Special Education Discipline; Auburn Online; Private School; Technology Liaison; Transition Services

Director, Elementary

Cindy Sherrod

Elementary Programs; K-21 for students with extensive support needs; Community Complaints; Special Transportation Liaison; OT/PT; Positive Behavior Supports and Social Emotional Learning for Special Educators; Elementary CIA/SIP; WaAim; Vision & Braille Services

Director, Student Engagement

Patrick Mulick

Promoting Independence; Paraprofessional Leadership; Staff Evaluation/Supervision - Inclusive Support Professionals, BCBA and Behavior Techs; Restraint & Isolation; Behavior Team Leadership; Autism Leadership; Staff Professional Development; Safety Care

Assistant Director, Compliance

Alex Siwec

IEP Online; Safety Net; Compliance; Out of District Placements; Professional Development/Goalbook; Tableau Data Systems/Year End Rollups; Assistive Technology Team; Psychologists/Audiologist; Extended School Year (ESY); Deaf and Hard of Hearing Education Support; iGrant/IDEA Grant Application; Special Education Manual

Program Specialists

Secondary Inclusion Specialist: Steve Quist

Elementary Inclusion Specialist: Deanna Tompkins

Inclusion Support-Ext Needs: Liz Hentges

Inclusion Support-Ext Needs: Dawne Cairney

Program Support to Improve Outcomes for Students with Disabilities; Coaching; Collaboration; Job Embedded Professional Development; Modeling and Inclusive Practice Support; Curriculum and Instruction Alignment for Students with Disabilities

Early Learning

Director

Nicole Clemons

Early Childhood Special Education (ECE); Child Find; Birth-3 (IDEA Part C to B) Transitions; ECEAP Program Leadership in collaboration with ECEAP Coordinator; ECEAP Budget; Liaison for ECE Transportation; Kindergarten Transitions; Block Fest; Peer Model Program; Preschool Inclusion; Community Partnerships; Transitional Kindergarten

ECEAP Coordinator

Luisa Ardilla

Provide leadership to ECEAP program, under direction of Director of Early Learning, PSESD ECEAP Liaison (ECEAP Center Director); ECEAP Standards and Compliance; ECEAP Budget; ECEAP Hiring and Retention; ECEAP staff evaluation

Program Specialists- Early Childhood

K Transition Specialist: Kara Abernethy-Freidman

Pre-K Instructional Specialist: Sara Mattison

Pre-K Instructional Specialist: Mandy Koning

Program Support to Improve Outcomes for Students with Disabilities; Coaching; Collaboration; Job Embedded Professional Development; Modeling and Inclusive Practice Support; Curriculum and Instruction Alignment for Students with Disabilities

Office Staff

Administrative Assistant

Karolina Velichko

Administrative support to Leadership Team; Early Learning, Front Office Reception; Peer Models; Child Find; Birth to Three; Early Entry; ECE Roster Management; Child Outcome Summary (COS) Reporting; HR Staffing Memos

Team Leads

Nurses: Cathy Meyer

OT/PTs: Erin Jackowski & Brandy Anguiano

Psychologists: Allison Rise

SLPs: Susie Donato

BCBA Team: Mariah Angele

Health Services

Assistant Director

Stephanie Earnhardt

Nursing & Health Tech Leadership and Supervision; State Program Reporting for Health Services, Home Hospital Program; Development of Student Medical and Health Board Policy & Procedure; Hiring and Training of Health Services staff; District Liaison with State and Local Health Departments; 504 for Health Services: District CPR & Stop the Bleed Trainer

Office Staff

Office Manager

Chalea Zifka

Administrative support to Executive Director; Payroll; Frontline Absence Reporting; Budget Revisions/Tracking; Purchasing; Accounts Payable; Contract Processes and Staffing; Certificated/Classified Pay Authorization; Time and Effort; Mileage; Incoming Mail

Data Specialist

Sherry Moore

IEP Eligibility Tracking/Data Entry; Special Education Student Enrollment; WriteBack; Monthly Special Education Rosters; Monthly P223H Reporting; Federal Child Count; Verification; LRE; Ethnicity; Special Transportation; Compliance Monitoring

Data Specialist

Debra White

Safety Net; Staff Evaluation Support; Home/Hospital; Discipline Tutors; Student Record Management; Restraint & Isolation Reporting; 504 Reporting; IEP Online; Discipline; Civil Rights; Waivers/Releases; Building Tech; Clock Hours; Private Schools; Evaluation Tracking/Reporting

Administrative Assistant

Candy Sheehan

Administrative Support to Leadership Team; Medicaid/Title XIX; File Management; Professional Development Registration; CPS; Specialized Equipment Inventory (Destiny); Resource Library Management; Outgoing Mail; Block Fest; Safety Care